

## FYI October 2014

### Branch Conversations

Branch Conversations in which a state board member has a phone conversation with the President(s) of each branch will occur between October 15 and 30, or at a time mutually agreed to by the branch and the state board members involved. The questions for Conversations will be sent out to branches prior to the phone call so that branches have the opportunity to discuss them with their board and/or branch members. The purpose of Conversations is to ensure that the state board understands the successes and challenges of the branches as well as their needs, and that the branches are aware of the state board's focus for their work to serve the branches and the national organization. Please work with the state board member who contacts you to make this important process succeed.

### District Meetings – SATURDAY OCTOBER 18

Remember to attend your district meeting for a day of education, networking, and empowerment. The locations/times are below. For more information visit the AAUW-PA website <http://aauw-pa.aauw.net/meetings/district/>.

#### EASTERN DISTRICT:

Location: Uwchlan Meeting House, Lionville, PA

Time: 10 AM to 2 PM

Topic: Is Public Education Fairly Funded??

Speakers: Ms. Susan Gobreski of Education Voters PA and Mr. Ian Gavigan from Education Law Office of Philadelphia

#### CENTRAL DISTRICT:

Location: ShadowStone Community Center, Palmyra, PA

Time: 10 AM to 3 PM

Topic: Common Core State Standards and The Wage Gap

#### WESTERN DISTRICT:

Location: Butler County Community College, Cranberry Campus

Time: 10 AM to 2 PM

Topic: Key Issues in Pennsylvania K-12 Education Today

Speakers: Ron Cowell, President, Education Policy Leadership Center and Linda Hippert, Ed.D., Executive Director, Allegheny Intermediate Unit

### Promote your Branch Program on the State Website

If your branch is offering a branch program that you feel is of interest to other AAUW branches, please send that posting-ready copy (no editing of submissions will be done) to Dot McLane ([aauwpapresident@gmail.com](mailto:aauwpapresident@gmail.com)) or Pat Byerly ([aauwpaad@gmail.com](mailto:aauwpaad@gmail.com)) so that we can have it posted on the state website HOME page. Be sure to include a person to contact should Dot or Pat have questions. Remember do NOT include any personal information you do not want posted on a public website, e.g. personal emails, phone numbers, etc. Links to your branch website in the article would be helpful. Please allow at least one week for posting.

## **AAUW National Group Tax Exemption (Form 990-N) Deadline Reminder**

This is a reminder that if you are participating in the AAUW National Group Tax Exemption, that the form was to be sent to national by October 15, 2014. If you still need to send this form, better late than never. The notice you received previously from the state Finance Officer in reference to this topic is reproduced in part below:

AAUW is again offering to file the required electronic IRS Tax Form 990-N (e-Postcard) for 501 (c)(4) branches and states with **annual gross receipts of \$50,000 or less** for the fiscal year ending June 30, 2014. To take advantage of this service, please complete the Group Tax Exemption Annual form located within the Member Services Database (MSD) by **October 15, 2014**. Those states and branches with receipts greater than \$50,000, **must file directly with the IRS**, using forms 990EZ or 990.

AAUW branch and state finance officers and presidents/administrators have access to the Group Tax Exemption Annual Form located within the Member Services Database (MSD).

To access the Member Services Database (MSD), go to: [www.aauw.org](http://www.aauw.org):

1. Click **Login** at the top of the page next to the join button.
2. Enter your **Member ID** (xxxxxxx) and **Password**, then click log in.
3. Use the support links in the login window if you've [forgotten your Password](#), [don't know your Member ID](#), or need to [register, if you never had a password before](#). If you're not sure, contact Connect2AAUW (800/326-2289, [connect@aauw.org](mailto:connect@aauw.org) M-F, 10-5, ET) for assistance.
4. You will have successfully logged in when the Login button display **HELLO, and YOUR NAME**.
5. Scroll to the very bottom of any page and click **Member Tools**.
6. Scroll down to the **Member Services Database** and click **ENTER HERE**, then click **ENTER MEMBER SERVICES DATABASE (MSD)**.
7. Click Branch or State Exemption Annual Form on the left side menu, answer 3 easy questions, and then click submit. If you don't have the **EIN/Tax Identification Number** available or not sure, please click "**Branch Status**" located on left side menu.

AAUW provides this convenient service annually to save time and assist 501(c)4 branches/states in meeting the IRS filing requirements and **November 15th deadline**. Should you have any questions regarding this notice, please email AAUW national at [allfinance@aauw.org](mailto:allfinance@aauw.org)

## **REMINDER: AAUW FUNDS CONTRIBUTION DEADLINE DECEMBER 31**

The end of the year is fast approaching and so is the deadline for the 2014 recognition year for your contributions to AAUW funds. Deadline for contributions is **December 31, 2014**. AAUW Funds supports a wide variety of programs. Unless you designate a specific fund, donations made as unrestricted gifts are put into AAUW Funds #9110 and distributed under the AAUW Funds umbrella. Specific funds include The Legal Advocacy Fund (#3999), The Educational Opportunities Fund (#4336), The Eleanor Roosevelt Fund (#9170), The Public Policy Fund (#4337) and The Leadership Programs Fund (#4339). With the exception of one 501(c) (4) fund, all contributions to AAUW Funds are fully tax deductible. You can contribute online at [www.aauw.org/contribute](http://www.aauw.org/contribute).

For every \$500 donated to AAUW Funds your branch is entitled to name one Name Gift Honoree. Named Gift Honorees should be submitted to Rosemary Baker. Please keep AAUW Funds in mind as you conduct your fundraisers.

Rosemary Baker  
AAUW-PA AAUW Funds Chair

***AAUW-PA Call for Nominations Deadline Extended***

Barbara Price, Nominations Chair

AAUW-PA is seeking nominations for the following officers to fill 2015-2017 terms on the State Board except for the position of Program Vice-President which will be a one year term for 2015-2016.

**Program Vice-President:** Responsible for planning, coordinating, implementing and reporting mission-based programming activities, and building connections between the components of AAUW programming.

**Membership Vice President:** Responsible for planning, coordinating, implementing, and reporting membership activities and supporting branches and their efforts to maintain and grow membership.

**Secretary:** Responsible for keeping the official records of the state including all meetings of the state, the board of directors, and the executive committee.

**Finance Officer:** Responsible for planning, directing, and documenting the financial matters of the State and preparing a proposed annual budget for approval at the summer board meeting. The state board meets four times annually: in July, October, January, and at the State Convention or Annual Meeting. Board expenses for attendance at meetings are paid by AAUW-PA.

To apply for any of these positions, please complete the Candidate Application which is posted on the AAUW-PA website <http://aauw-pa.aauw.net/about/nominations/> and return it, along with a photo, to Barbara Price at [aauwpabylaws@gmail.com](mailto:aauwpabylaws@gmail.com) (e-mail preferred) or to 133 Liberty Drive, Langhorne, PA, 19047 **by November 30, 2014**. To recommend a candidate, get a copy of the form or obtain more information contact Barbara by e-mail or at (215) 943-7110 (home) or (215) 208-1475 (cell).